



Agensi Pekerjaan Danu Gemilang Sdn Bhd

Company Registration No. 653365-T / JTKSM 558B

No.H-38-1B , Jalan Prima Saujana 2/D , Prima Saujana 43000 Kajang Selangor Malaysia

Website add: www.dgmaidagency.com.my / Email: info@dgmaidagency.com.my

+60 3 87406041 / +60 12 538 3365

BIODATA



Reference No. :

Given Name : Sheena

Middle Name : Segundo

Sur Name : Batin

Birth date : Feb-08-1994

Age : 25

Gender : Female

Nationality : Filipino

Passport Expiry date : Jul-04-2021

Religion : Catholic

Height : 159

Weight : 77

Marital Status : Single

No of Children : 2 Age/s: 10, 7

No of Brother/s: 1 No of Sister/s: 2

Your Position in the Family : first

Husband's Occupation :

Father's Occupation : Farmers

Mother's Occupation : DFW-KSA-DH

Language : Ilocano, Tagalog, English

Skills : child care, Elderly, Pets

Applying Job in : MALAYSIA

Expected Salary : 400 USD / 1680 RINGGIT



EDUCATION BACKGROUND

Please marked (✓) your Highest Educational attainment and fill up the year of completion

Elementary Graduate

Year Graduated:

Secondary Education/ High School Graduate

Year Graduated: 2015 - 2016

College level

Year Completed:

Course:

College Graduate

Year Graduated:

Course:

EMPLOYMENT RECORDS

Country: Jordan

Date of Employment From: 2017

Until: 2019

Job Position: Domestic Helper

No. of Person in the Employer's House: 6

Employer's Nationality: Jordanian

No of Child/Children of Employer: 4

Age/s: 10, 7, 4, 8 months

Reason of Leaving:

Finish Contract

EMPLOYMENT RECORDS

Country:

Date of Employment From:

Until:

Job Position:

No. of Person in the Employer's House:

Employer's Nationality:

No of Child/Children of Employer:

Age/s:

Reason of Leaving:

PERSONAL QUESTIONS

Why do you want to work as Domestic Worker in Malaysia?

To earn and save money for the future of my kids and to help my family.

What qualifications do you have as Domestic Worker? I'll do my best the chores in house caring baby and children

Are you aware and agreed to work for Two (2) years employment Contract in Malaysia? yes

From your family, who are the person knows and allowed you to work in Malaysia? All the members

Are you ready to be far from your family for the period of two (2) years? yes

Are you afraid of being far from your family? No

What do you expect from a position as a Domestic Worker?

Do all house chores, caring babies and children.

What are your dreams and goals in life?

My goals in life to achieve my dreams for my kids.

How long do you plan to live and work abroad?

Until my employer need my service.

Are you better with Household Chores, New born, Children, Elderly Care or Cooking? yes

In your past experienced, what was the age of the Children you looked after? 10, 7, 4, 8mons

Can you take care of Infant? yes

Do you love working with Children? yes

If a Child is naughty and talks to you in a rude way, what would you do? I'll talk to them nicely that being naughty is bad and i will teach them a good manners.

Are you willing to take care an Elderly Person? yes

If YES, What Gender you Prefer? Male / Female

Do you have experience to look after an Elderly Person? No

If YES, What is the age?

What is the Gender? Male / Female

Are you willing to take care a Disable Person? No

If YES, What Gender you Prefer? Male / Female

Do you have experience to look after a Disable Person? No

If YES, What is the age?

What is the Gender? Male / Female

Are you willing to take care a Special Child? No

If YES, What Gender you Prefer? Male / Female

Do you have experience to look after a Special Child? No

If YES, What is the age?

What is the Gender? Male / Female

Are you a Good cook? yes

Are you able to follow Recipes from a cook book? yes

What kind of food can you prepare? Arabic, chinese, Filipino

Can you sew by hand? yes

Can you sew by machine? no

How would you describe yourself? Im loyal, respectfull, generous, industrious

PERSONAL QUESTION 2

Do you have any medical history: Please marked (✓) if YES and (×) if NO

- Diabetes High blood Migraine Anemia/low blood Appendicitis Heart problem
 Caesarian Ulcer Asthma Hemorrhoids (Almoranas) Ovarian tumor Dizziness (nahihilo)
 Numbness in the body (pamamanhid ng katawan) Polio (can't move parts of the body during childhood)
 Tuberculosis (TB) epilepsy / seizures skin allergies others, specify

Do you have medical operation / surgery from the past?..........; If yes, what kind of operation/ surgery?.....

How long now since you undergo operation / surgery?..........; Do you think you are fully recovered?.....

Do you take any medication?..........; if yes, what medicine?

Do you have any allergies to food?; If yes, specify.....

Do you have any allergies for medicine?..........; If yes, specify:.....

Do you smoke cigarette? Do you drink alcohol?..........

Do you have friends or family here in Malaysia?..........; If yes, what is the job & which place in Malaysia?.....

Are you willing to use your mobile phone during your Rest day only?

Are you willing to stay inside your employer house during your Rest day?.....

If necessary, will you work on your Rest day for extra income?

Can you promise not to use any personal belongings of your employer without permission?

Can you keep and secure the privacy of your employer and his family at all times?

What is your Message to your Future employer in Malaysia:.....

Please all prespective employes
please choose me as your domestic helper ill do my
best and ill respect your rules and im loyal, ill
promise to finish my two years contract.

JOB PREFERENCES:

Please marked (✓) if you are agreed and (×) if not applicable

Care of Newborn baby

Childcare

Elderly Care

Care of Special Child

Care of Bedridden

Disabled Person

Care of Pet/s: Dog Cat

Willing to work with Muslim family

Willing to work with non Muslim family

Willing to learn and do cooking

Laundry by hands for delicates clothes

Gardening(watering flowers and plants)

BASED ON YOUR OWN OR WORK EXPERIENCES

Please write each categories based on your own experienced

NEWBORN BABY CARE

Giving milk, giving a bath, giving medecine if necessary, changing diaper.

CHILDCARE

Giving nutritious food, taking a bath, Teaching good manners and right conduct, Playing with them

SPECIAL CHILD

No and Not willing

ELDERLY CARE/ BEDRIDDEN / DISABLED PERSON

No But im willing to care an Elderly

No and not willing to care an bedridden and digabled

GENERAL HOUSEHOLD CHORES

Cleaning, cooking, Washing, ironing, marketing, Car washing, caring baby and children

I hereby declare and confirmed that all the above given information contained are true and correct to the best of my knowledge and belief. That I am responsible for the accuracy of any data information which I provided to Agensi Danu Gemilang Sdn. Bhd. for my employment purposes as Domestic Worker in Malaysia.

Sheena Segundo Batin

(Full Name and Signature of the Applicant)