



# Agensi Pekerjaan Danu Gemilang Sdn Bhd

Company Registration No. 653365-T / JTKSM 558B

No.H-38-1B , Jalan Prima Saujana 2/D , Prima Saujana 43000 Kajang Selangor Malaysia

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## BIODATA



Reference No. :

Given Name : PERLITA

Middle Name : FACTO

Sur Name : MORALES

Birth date : AUGUST 30 1996

Age : 23

Gender : FEMALE

Nationality : PILIPINO

Passport Expiry date : AUGUST 18 2029

Religion : ROMAN CATHOLIC

Height : 163

Weight : 46

Marital Status : SINGLE

No of Children : 1 Age/s: 5

No of Brother/s: 2 No of Sister/s: 1

Your Position in the Family : 4

Husband's Occupation :

Father's Occupation : none

Mother's Occupation : DECEASED

Language : TAGALOG, ENGLISH

Skills : CHILD CARE, PETS

Applying Job in : MALAYSIA

Expected Salary : 400 USD / 1680 RINGGIT



**EDUCATION BACKGROUND***Please marked (✓) your Highest Educational attainment and fill up the year of completion* Elementary Graduate

Year Graduated: 2008 - 2009

 Secondary Education/ High School Graduate

Year Graduated: 2012 - 2013

 College level

Year Completed:

Course:

 College Graduate

Year Graduated:

Course:

**EMPLOYMENT RECORDS**

Country:

Date of Employment From:

Until:

Job Position:

No. of Person in the Employer's House:

Employer's Nationality:

No of Child/Children of Employer:

Age/s:

Reason of Leaving:

**EMPLOYMENT RECORDS**

Country:

Date of Employment From:

Until:

Job Position:

No. of Person in the Employer's House:

Employer's Nationality:

No of Child/Children of Employer:

Age/s:

Reason of Leaving:



## PERSONAL QUESTIONS

Why do you want to work as Domestic Worker in Malaysia? **BECAUSE FOR MY FAMILY.**

What qualifications do you have as Domestic Worker?

Are you aware and agreed to work for Two (2) years employment Contract in Malaysia? **YES**

From your family, who are the person knows and allowed you to work in Malaysia? **MY LIVE-IN**

Are you ready to be far from your family for the period of two (2) years? **YES**

Are you afraid of being far from your family? **NO**

What do you expect from a position as a Domestic Worker? **THIS LIKE A HOUSE KEEPING. BUT AS A DOMESTIC WORKE IN ABOARD YOU NEED TO WORK MDRE.**

What are your dreams and goals in life? **I GAVE MY FAMILY PROPER HOUSE. THEN I GAVE MY CHILD A QUALITY EDUCATION.**

How long do you plan to live and work abroad? **2 YEARS AND WILLING TO RENEW.**

Are you better with Household Chores, New born, Children, Elderly Care or Cooking? **YES**

In your past experienced, what was the age of the Children you looked after? **AS MY EXPERIENCE 0-5YR'S OLD.**

Can you take care of Infant? **YES**

Do you love working with Children? **YES**

If a Child is naughty and talks to you in a rude way, what would you do? **YOU JUST TO KNOW HOW TO DECIPLINE THE CHILD THEN DON'T SHOUT HIM/HER.**

Are you willing to take care an Elderly Person? **YES**

If YES, What Gender you Prefer?  Male /  Female

Do you have experience to look after an Elderly Person? **NO**

If YES, What is the age? \_\_\_\_\_ What is the Gender?  Male /  Female

Are you willing to take care a Disable Person? **YES**

If YES, What Gender you Prefer?  Male /  Female

Do you have experience to look after a Disable Person? **NO**

If YES, What is the age? \_\_\_\_\_ What is the Gender?  Male /  Female

Are you willing to take care a Special Child? **YES**

If YES, What Gender you Prefer?  Male /  Female

Do you have experience to look after a Special Child? **NO**

If YES, What is the age? \_\_\_\_\_ What is the Gender?  Male /  Female

Are you a Good cook? **YES**

Are you able to follow Recipes from a cook book? **YES**

What kind of food can you prepare? **PILIPINO FOOD**

Can you sew by hand? **YES** Can you sew by machine? **YES**

How would you describe yourself? **IM LOYAL, HONEST**

## PERSONAL QUESTION 2

Do you have any medical history: Please marked (✓) if YES and (×) if NO

- Diabetes       High blood       Migraine       Anemia/low blood       Appendicitis       Heart problem  
 Caesarian       Ulcer       Asthma       Hemorrhoids (Almoranas)       Ovarian tumor       Dizziness (nahihilo)  
 Numbness in the body ( pamamanhid ng katawan )       Polio (can't move parts of the body during childhood )  
 Tuberculosis (TB)       epilepsy / seizures       skin allergies       others, specify .....

Do you have medical operation / surgery from the past? NO.....; If yes, what kind of operation/ surgery?.....

How long now since you undergo operation / surgery? NO.....; Do you think you are fully recovered?.....

Do you take any medication? NO.....; if yes, what medicine?.....

Do you have any allergies to food? NO.....; If yes, specify.....

Do you have any allergies for medicine? NO.....; If yes, specify:.....

Do you smoke cigarette? NO..... Do you drink alcohol? NO.....

Do you have friends or family here in Malaysia?.....; If yes, what is the job & which place in Malaysia?.....

Are you willing to use your mobile phone during your Rest day only? YES.....

Are you willing to stay inside your employer house during your Rest day? YES.....

If necessary, will you work on your Rest day for extra income? YES.....

Can you promise not to use any personal belongings of your employer without permission? YES.....

Can you keep and secure the privacy of your employer and his family at all times? YES.....

What is your Message to your Future employer in Malaysia: MAM/SIR I'am PERLITA FACTO

FROM PHILIPPINES I HOPE THAT YOU ARE KIND PERSON. THEN

I GAVE MY OBLIGATION TO YOU AS A HOUSE KEEPING. SO

I HOPE MAM/SIR THAT WE ARE GOOD FOR EACH OTHER.



## JOB PREFERENCES:

Please marked (✓) if you are agreed and (×) if not applicable

Care of Newborn baby

Childcare

Elderly Care

Care of Special Child

Care of Bedridden

Disabled Person

Care of Pet/s:  Dog  Cat

Willing to work with Muslim family

Willing to work with non Muslim family

Willing to learn and do cooking

Laundry by hands for delicates clothes

Gardening(watering flowers and plants)

## BASED ON YOUR OWN OR WORK EXPERIENCES

Please write each categories based on your own experienced

### NEWBORN BABY CARE

BASED TO MY EXPERIENCED WHEN MY DAUGHTER IS NEWBORN I LEARN HOW TO TAKE CARE A BABY.

### CHILDCARE

BECAUSE I HAVE A CHILD I EXPERIENCE HOW TO TAKE CARE A CHILD AND HOW TO DISCIPLINE HER.

### SPECIAL CHILD

TO MY COUSIN SOMETIMES I GO TO MY PLACE IN RINDMA I CARE HIM CAUSE HE IS NOT WALKING HIS AGE 11 YEARS OLD

### ELDERLY CARE/ BEDRIDDEN / DISABLED PERSON

TO MY GRANDMOTHER & GRANDFATHER, SOMETIMES THEY ARE SICK I CARE THEM.

### GENERAL HOUSEHOLD CHORES

EVERY MORNING I WAKEUP FOR EARLY TO COOKED A FOOD O MY CHILD & LIVE-IN PARTNER THEN I CLEAN OUR HOUSE. FOR THOSE AREA I NEED TO clean.

I hereby declare and confirmed that all the above given information contained are true and correct to the best of my knowledge and belief. That I am responsible for the accuracy of any data information which I provided to Agensi Danu Gemilang Sdn. Bhd. for my employment purposes as Domestic Worker in Malaysia.

~~FACTO~~  
PERLITA M. FACTO

(Full Name and Signature of the Applicant)