



Agensi Pekerjaan Danu Gemilang Sdn Bhd

Company Registration No. 653365-T / JTKSM 558B

No.H-38-1B , Jalan Prima Saujana 2/D , Prima Saujana 43000 Kajang Selangor Malaysia

Website add: www.dgmaidagency.com.my / Email: info@dgmaidagency.com.my

+60 3 87406041 / +60 12 538 3365

BIODATA



Reference No. :

Given Name : Mary ann

Middle Name : Habbling

Sur Name : Gar ma

Birth date : August 20, 1990

Age : 29

Gender : Female

Nationality : Filipino

Passport Expiry date : July 5, 2029

Religion : Born again christian

Height : 148

Weight : 52

Marital Status : Married

No of Children : 2 Age/s: 10/8

No of Brother/s: 3 No of Sister/s: 2

Your Position in the Family : 3

Husband's Occupation : construction Driver

Father's Occupation : Farmer

Mother's Occupation : Farmer

Language : English, Tagalog

Skills : cleaning, cooking, gardening

Applying Job in : MALAYSIA

Expected Salary : 400 USD / 1680 RINGGIT



EDUCATION BACKGROUND

Please marked (✓) your Highest Educational attainment and fill up the year of completion

Elementary Graduate

Year Graduated: 2002 - 2003

Secondary Education/ High School Graduate

Year Graduated: 2006 - 2007

College level

Year Completed:

Course:

College Graduate

Year Graduated:

Course:

EMPLOYMENT RECORDS

Country: Philippines

Date of Employment From: 2013

Until: 2017

Job Position: House maid

No. of Person in the Employer's House: 3

Employer's Nationality: Filipino

No of Child/Children of Employer: 1

Age/s: 5

Reason of Leaving:

I'm leaving because my salary is not enough for my children's need

EMPLOYMENT RECORDS

Country:

Date of Employment From:

Until:

Job Position:

No. of Person in the Employer's House:

Employer's Nationality:

No of Child/Children of Employer:

Age/s:

Reason of Leaving:

PERSONAL QUESTIONS

Why do you want to work as Domestic Worker in Malaysia?

For the financial of my children

What qualifications do you have as Domestic Worker? *patience, Honest, humble, religious*

Are you aware and agreed to work for Two (2) years employment Contract in Malaysia? *Yes*

From your family, who are the person knows and allowed you to work in Malaysia? *my parents and my husband*

Are you ready to be far from your family for the period of two (2) years? *Yes*

Are you afraid of being far from your family? *No*

What do you expect from a position as a Domestic Worker?

sacrifice and hard working

What are your dreams and goals in life?

Hard working so that I will earn more money for the education of my children

How long do you plan to live and work abroad?

2 years and willing to renew

Are you better with Household Chores, New born, Children, Elderly Care or Cooking? *Yes*

In your past experienced, what was the age of the Children you looked after? *Infant to 1 to 5 years old and beyond*

Can you take care of Infant? *Yes*

Do you love working with Children? *Yes*

If a Child is naughty and talks to you in a rude way, what would you do?

long patience and talk properly

Are you willing to take care an Elderly Person? *yes*

If YES, What Gender you Prefer? Male / Female

Do you have experience to look after an Elderly Person? *YES*

If YES, What is the age? *60* What is the Gender? Male / Female

Are you willing to take care a Disable Person? *yes*

If YES, What Gender you Prefer? Male / Female

Do you have experience to look after a Disable Person?

If YES, What is the age? *NO* What is the Gender? Male / Female

Are you willing to take care a Special Child? *yes*

If YES, What Gender you Prefer? Male / Female

Do you have experience to look after a Special Child?

If YES, What is the age? *NO* What is the Gender? Male / Female

Are you a Good cook? *Yes*

Are you able to follow Recipes from a cook book? *yes*

What kind of food can you prepare? *Filipino foods*

Can you sew by hand? *Yes* Can you sew by machine? *NO*

How would you describe yourself? *long patience, honest, humble, religious*

PERSONAL QUESTION 2

Do you have any medical history: Please marked (✓) if YES and (x) if NO

- Diabetes High blood Migraine Anemia/low blood Appendicitis Heart problem
 Caesarian Ulcer Asthma Hemorrhoids (Almoranas) Ovarian tumor Dizziness (nahihilo)
 Numbness in the body (pamamanhid ng katawan) Polio (can't move parts of the body during childhood)
 Tuberculosis (TB) epilepsy / seizures skin allergies others, specify

Do you have medical operation / surgery from the past? Yes.....; If yes, what kind of operation/ surgery? caesarian.....

How long now since you undergo operation / surgery? 8 years.....; Do you think you are fully recovered? yes.....

Do you take any medication? Yes.....; if yes, what medicine? Pills.....

Do you have any allergies to food? NO.....; If yes, specify.....

Do you have any allergies for medicine? NO.....; If yes, specify.....

Do you smoke cigarette? NO..... Do you drink alcohol? NO.....

Do you have friends or family here in Malaysia? NO.....; If yes, what is the job & which place in Malaysia?.....

Are you willing to use your mobile phone during your Rest day only? yes.....

Are you willing to stay inside your employer house during your Rest day? yes.....

If necessary, will you work on your Rest day for extra income? yes.....

Can you promise not to use any personal belongings of your employer without permission? yes.....

Can you keep and secure the privacy of your employer and his family at all times? yes.....

What is your Message to your Future employer in Malaysia: my message to my future employer in
malaysia is I hope that everything will be okay and I hope
that you are honest and humble to me and I promise
to do my best job properly as one of your domestic helper.
Thank you very much and God Bless....

JOB PREFERENCES:

Please marked (✓) if you are agreed and (×) if not applicable

Care of Newborn baby

Childcare

Elderly Care

Care of Special Child

Care of Bedridden

Disabled Person

Care of Pet/s: Dog Cat

Willing to work with Muslim family

Willing to work with non Muslim family

Willing to learn and do cooking

Laundry by hands for delicates clothes

Gardening(watering flowers and plants)

BASED ON YOUR OWN OR WORK EXPERIENCES

Please write each categories based on your own experienced

NEWBORN BABY CARE

preparing milk, washing bottle, taking a bath
changes diaper, changes clothes

CHILDCARE

preparing foods, wash clothes, changes clothes
accompanied to school, taking a bath

SPECIAL CHILD

No but willing to learn how to take care special child

ELDERLY CARE/ BEDRIDDEN / DISABLED PERSON

Preparing food, wash clothes, ironing clothes

GENERAL HOUSEHOLD CHORES

cooking, cleaning, gardening, marketing
washing, ironing

I hereby declare and confirmed that all the above given information contained are true and correct to the best of my knowledge and belief. That I am responsible for the accuracy of any data information which I provided to Agensi Danu Gemilang Sdn. Bhd. for my employment purposes as Domestic Worker in Malaysia.

MARY ANN / HOGARMA

(Full Name and Signature of the Applicant)